

FENASAN 2025
EXPO CENTER NORTE
GREEN PAVILION AND RED PAVILION

OCTOBER 21-23, 2025

Exhibitor's Manual

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INTRODUCTON

Dear Exhibitor,

We are pleased to present the Fenasan 2025 Exhibitor Manual, for the event to be held from October 21 to 23, 2025, at the Green and Red Pavilions of Expo Center Norte in São Paulo, SP.

This manual is an integral part of the agreement confirming your sponsorship and participation in showcasing your innovative products and services. It is designed to serve as a comprehensive and practical guide to support your company's successful involvement in the event, providing detailed information on all necessary procedures. The official event website – www.fenasan.com.br – provides information on available services offered by carefully selected contractors. Please be sure to observe all service application deadlines to ensure smooth participation.

GENERAL INFORMATION

Promotion, Organization, and Sales

AESabesp – Sabesp Engineers Association

Event Location

Expo Center Norte – Green Pavilion and Red Pavilion

Venue Floor Plan

Available at: www.fenasan.com.br

Visitor Registration – Free Access to Fenasan

- Pre-registration online

Access through the event website: www.fenasan.com.br

- On-site Registration

Visitors must fill out the invitation form or present a business card during the period of the exhibit, from 12:00 p.m. to 7:00 p.m., between October 21 and 23, 2025.

Registration provides free access to the exhibit area but does not include entry to the technical presentation rooms, roundtables, or other AESabesp Technical Meeting activities.

To participate in these sessions, you must register in advance at www.fenasan.com.br or in person at the conference registration desk, open from 9:00 a.m. to 5:00 p.m., October 21–23, 2025.

Exhibitors are strictly prohibited from selling or charging for visitor access to the exhibit hall or activities in their booth. The organizer will provide a digital version of the invitation for exhibitors to share with their contacts via email.

AESabesp Technical Meeting Registration

- Access badges to the AESabesp Technical Meeting

Exhibitors who purchased booths under the Individual Booth category will receive badges for the AESabesp Technical Meeting according to the booth size purchased, as indicated in the table below:

Booth Size	Registrations
Up to 15m ²	0
From 16m ² to 30m ²	1
From 31m ² to 45m ²	2
From 46m ² to 60m ²	3
Above 61m ²	4

- Event sponsors will receive the number of badges corresponding to the benefits defined by their sponsorship tier. These are not cumulative with the quantities listed above.

- All additional registrations for the AESabesp Technical Meeting must be made directly on the website: www.fenasan.com.br.
Registration fees will vary based on the selected category.

Payment of services

After requesting the mandatory additional services (kVA, cleaning during setup and dismantling, contractor badges) from the event organizers for use at the booths during the event period, payment must be made according with the instructions provided, via bank slip generated through the online request system. Services requiring additional payment, following on-site inspection, will have the excess amount billed during the event.

Services available during the event

- Exhibitor Service Center (CAEx)
Support for exhibitors, stand builders and other contractors from the beginning of installation until the end of dismantling.
- Medical station
Emergency care available from setup throughout the event until the end of dismantling.
- Visitor registration
Service desk available during the event days.
- Food and beverage
Restaurant located in the mezzanine area, open throughout the event, as well in the exhibition floor.
- Press room
Services available to exhibitors, their press officers and visiting journalists

SCHEDULE

The deadlines outlined in the schedule were established to meet the needs of both organizers and exhibitors. Failure to meet these deadlines will compromise service delivery, releasing the organizers from any related responsibilities.

Assembly period

- 10/17 - from 2:00 p.m to 8:00 p.m
- 10/18 and 19 - from 8:00 a.m. to 8:00 p.m
- 10/20 - from 8:00 a.m. to 6:00 p.m. - CARPET INSTALLATION BEGINS AT 6:00 p.m. AT THAT POINT, BOOTH ASSEMBLY MUST BE COMPLETED.

Decoration of Basic Booths (materials brought by exhibitors):

- 10/20 – 12:00 p.m to 6:00 p.m.

CAEx (Exhibitor Service Center) Hours:

- 10/17 - 12:00 p.m. to 8:00 p.m.
- 10/18 to 20 - 08:00 a.m. to 08:00 p.m.

Event period

Trade show opening:

- 10/21 at 1:00 p.m.

Trade show and visiting hours:

- 10/21 to 10/23, from 1:00 p.m. to 8:00 p.m.

Registration Desk Hours:

- 10/21 to 10/23, from 1:00 p.m. to 7:30 p.m.

CAEx (Exhibitor Service Center) Hours:

- 10/21 to 10/23 – from 08:00 a.m. to 08:00 p.m.

Dismantling period

- 10/23 – from 8:00 p.m. to 12:00 a.m./midnight – for the removal of audio-visual, electronic, IT, furniture and decoration elements
- 10/23 from 12:00 a.m./midnight to 10/24 at 4:00 p.m. – contractors' access to the pavilion to dismantle booths

CHECKLIST

Below are the deadlines for submitting mandatory service requests to the Fenasan 2025 organizers to ensure the essential services needed for showcasing your products and services during the event.

Service / Product	Request deadline
Complimentary company listing in the Fenasan 2025 Final Program	September 19, 2025
Electrical Power	September 19, 2025
Booth builder accreditation, submission of booth design, CTA and liability note (<i>not to be submitted by exhibitors who purchased the basic booth installation</i>)	September 19, 2025
Exhibitor badges	September 26, 2025
Builder badges	September 26, 2025
Installation and dismantling cleaning fee	September 19, 2025

ACCREDITED CONTRACTORS

➤ Booth builder – basic installation and request for add-ons, modular projects

Hotsign / Hotma Eventos e Arquitetura

Renata Pita - renata-pita@uol.com.br – +55 11 98121-8250

Getulio Tamada – getulio@hotma.com.br – +55 11 94746-6933

➤ Booth builder – customized projects

KSK Estandes

Waldemar Mitsuo Sugawara (National Service) - waldemar@kskbooths.com.br - +55 11 99910-9883

Manoel de Souza Cazé (National Service) - caze@kskbooths.com.br - +55 11 98524-7840

Cida Neves (National Service) - cida@kskbooths.com.br - +55 11 96109-9919

Cintya Satie Urakawa (International and National Service) - cintya@kskbooths.com.br - +55 11 99889-7903

➤ Cleaning – booth cleaning and maintenance during the period of the event

Limpadora Victor

Vitor Ansaaz – contato@limpadoravictor.com.br and atendimento@limpadoravictor.com.br – Tel. +55 11 95206-8704

➤ Security – booth surveillance staff during the period of the event.

Exhibitors who wish to hire specialized surveillance services for their booth are reminded that only the official security provider is authorized to operate at the event. Personnel from other firms, or even the exhibitor's own staff acting as security guards will not be allowed.

Prevenção Segurança

Sebastião Messias da Silva - sebastiao@prevencaoseguranca.com.br – +55 11 94716-2297 / +55 11 3853-1451

- **Badge Scanners – Rental of barcode scanners for reading participant badges during the event.**

Furquim Delgado

Pedro Henrique - pedro@fdeventos.com.br – +55 11 95973-6120

- **Fire extinguisher rental**

AP Fire Extinction

Ricardo Leite - comercial@apfire.com.br – +55 11 98204-0851

- **Internet and telephone services for booths (Expotelecom is the exclusive authorized provider)**

Expotelecom

Karla Meira - atendimento@mapptv.com.br

- **Overhead rigging points for fascia board installation in pavilion.**

EA Air Structures

Eunice – +55 11 3865-1197 / +55 11 96191-2900 - atendimento@estruturasaereas.com.br

- **Receptionists, promoters, demonstrators, etc.**

Triiio Events

Toni Cidade – +55 11 98171-4998 (Whatsapp) – toni@triiioeventos.com.br

USEFUL CONTACTS

- International Freight Forwarder

To avoid complications, all exhibitors are advised to consult with a freight forwarder for clarification on any matters related to the shipment and customs clearance of goods or equipment to be displayed during the event.

Services provided include: cargo pickup and local assistance in the country of origin; guidance on documents issuance; cargo removal; storage in bonded warehouses; classification procedures and customs inspections; domestic transport; cargo handling; unpacking; empty packaging storage; on-site support during the event; cargo removal; re-export and nationalization procedures.

Inbound cargo deadlines: Sea freight – cargo must be unloaded at the Port of Santos at least 30 (thirty) days before the start of the event. Air freight – cargo must arrive at Guarulhos (GRU) or Viracopos (VCP) airports at least 20 (twenty) days before the start of the event.

POP CARGO

Fábio Machado – Tel.: +55 (11) 3042-0932 – Cel.: +55 (11) 99198-7262 - email: fabio@popcargo.com

SAX LOGÍSTICA

Fernando Nalini – Tel.: +55 (11) 2361-2141 Cel.: +55 (11) 99653-7226 - email: fnalini@saxlogistica.com.br

- Insurance Broker

ehSeguro Vida Saúde Patrimônio – Álvaro Bucceroni – +55 (11) 99500-0606 – email: alvaro@ehseguro.com.br

- Logistics and equipment handling

Transportation, forklift, truck and trailer rental, special transport

MASTERLIFT

Márcio – Tel.: +55 (11) 5002-2210 – Cel.: +55 (11) 98350-9013 / +55 (19) 97170-0088 - email: masterliftexpo@masterlift.com.br

TRANS EXPO

Tel: +55 (11) 4109-9011 – email: vendas@trans-expo.com.br and vendas@liftrun.com.br

Nagel Rui Pereira - +55 (11) 99949-4783 or Glaucia Sousa - +55 (11) 99964-0860

- ECAD – Central Collection and Distribution Office - Tel: +55 (11) 3287-6722 – email: ecadsp@ecad.org.br
- São Paulo City Hall – www.prefeitura.sp.gov.br – Tel.: 156
- Sindiprom – Sind. de Emp. de Promotion, Org. and Installation of Fairs, Congresses and Events of SP - Tel: +55 (11) 3120-7099 – email: sindiprom@sindiprom.org.br
- ABNT – Brazilian Association of Technical Standards – São Paulo – Tel: +55 (11) 3017-3600 – email: atendimento.sp@abnt.org.br

RULES AND REGULATIONS

Exhibitors are required to inform their booth installation contractor of all the rules outlined in this manual, thereby transferring responsibility for the relevant matters. These procedures are based on applicable technical standards. Booths must not be built in violation of established codes or legal requirements (such as those from ABNT, Contru, or other regulatory bodies), nor in contradiction to the guidelines set forth in this manual. The exhibitor assumes full and exclusive responsibility for the construction, setup, and dismantling of their booth, jointly with their representatives and contractors.

Failure to read or understand the rules established in this manual does not exempt exhibitors or contractors from penalties, fines, sanctions, and responsibilities described herein and in the Sponsorship Contract to which this manual is attached.

In the event of noncompliance by exhibitors or booth contractors, a fine of R\$ 5,000.00 (five thousand Brazilian Reais) will be applied for each rule violated, in addition to other penalties or compensation for potential material or moral damages, as outlined in the Sponsorship Contract.

Failure by the exhibitor or their representatives to meet the deadlines or comply with the instructions in this manual will automatically release the event organizer from any liability for damages or losses incurred by the exhibitor during any phase of the event—setup, operation, or dismantling.

Maximum Load Capacity:

- 3,500 kgf/m²

Maximum Height Limit:

- Booths numbered **I11** to **I36** (as shown on the event floor plan): maximum height of 3.50 meters from the pavilion floor
- Booths numbered **W02** to **W16**, **C09**, **C12**, **C14**, **D10**, **D09**, **E10**, **E09**, **F10**, **F09**, **G10**, **G15**, **W01**, **H13**, **H16** (as shown on the event floor plan): maximum height of 3.30 meters from the pavilion floor
- All other booths: maximum height of 4.50 meters from the pavilion floor

The event floor plan with these markings is available at the end of this manual.

Setback Requirements

It is mandatory to build partition walls within the booth's boundaries on any sides that face adjoining booths. The minimum height of these walls must be 2.30 meters from the pavilion floor. The table below defines the required setback distances for partition walls between booths or any other elements or structures, according to the height of the components involved. Setbacks are not required along access aisles.

Height (m)	Minimum Setback (m)
up to 3.60m	0
from 3.61m to 4.50m	0.50

Flooring

All booths must feature a raised floor with a minimum height of 10 cm, except for shell scheme booths contracted directly through the event organizer and booths measuring up to 15 m² (inclusive). When installing interior landscaping or annex structures, the floor area must be properly protected with plastic sheeting to preserve the venue flooring.

The use of petroleum-based or chemical liquids on the pavilion floor is strictly prohibited. When applying carpet or other surface coverings, only double-sided adhesive tape from approved brands may be used: 3M SCOTCH 4880 or ADERE 462. The use of glue, cement, lime, or sand-based mortar for floor adhesion is expressly forbidden.

For booths with a raised platform, regardless of the construction material, the installation of an accessible ramp for persons with physical disabilities or using a wheelchair compliant with Brazilian standard NBR 9050 is mandatory. The maximum slope is 10% and this structure must be fully contained within the booth's contracted footprint. To optimize attendee flow and avoid accidents, all sharp booth corners should be beveled and used as access points for ramp integration.

Island and semi-island booths

Exhibitors with ISLAND or SEMI-ISLAND booths must comply with the setback requirements table for wall placement adjacent to public aisles. Additionally, blind (opaque) walls must be limited to no more than one-third (1/3) of each perimeter edge facing the access aisles. Any remaining enclosed surfaces must utilize transparent, crystal-clear glass, which may include only safety signage or exhibitor branding/logos. These elements must maintain unobstructed visual transparency as per event organizer specifications, to preserve visibility for adjacent or opposing booths and avoid any visual obstructions.

Walkways, stages, and raised floors

The construction of walkways and stages within exhibit booths will only be permitted when the contractually leased area is equal to or greater than 150m². All such walkways or stages must not exceed 1.20 meters in height and must maintain a minimum setback of 2.00 meters from the perimeter limits of the booth, being entirely oriented inward within the booth boundaries, regardless of whether the area is configured as an island booth or not. In other booth configurations where visitor circulation is expected, raised flooring may not exceed 1.20 meters in height measured from the pavilion floor and must comply fully with the technical standard ABNT NBR 9050. The Technical Responsibility Certificate (RRT) or Professional Technical Annotation (ART) must include these architectural elements in its documented scope. In booths separated by emergency egress routes, interconnection through walkways, ramps, or raised flooring is not permitted.

Emergency exits – see ABNT NBR 9077

Booths with enclosed areas greater than 100 m² must be equipped with emergency exit doors leading directly to the exterior of the booth, properly signposted, with escape routes clearly indicated inside the booth. In addition, a sign must be posted indicating the maximum number of occupants allowed in the area (physical capacity).

Glass walls

The installation of standard glass walls is permitted up to a height of 220 cm, if safety signage and a transparent adhesive safety film are applied to the surface. Above this height, only walls constructed using polycarbonate, acrylic, laminated glass, or tempered glass with transparent adhesive safety film are permitted. For any glass fitted with the safety film, it is mandatory to present a technical certificate or liability statement guaranteeing the glass will not shatter in the event of breakage.

Horizontal projection

The horizontal projection of any booth structure or displayed product must remain within the boundaries of the exhibitor's space and comply with established setback rules. No part of the structure may extend into circulation aisles or neighboring booths, except for fascia boards used in basic shell scheme booths provided by the event organizer.

Construction embargo – IMPORTANT

To ensure safety of all event participants (service providers, exhibitors, and visitors), the organizer, based on the evaluation of its technical team, reserves the right to embargo the construction and/or installation of any booth that does not comply with the standards outlined in this manual, as well as any booth whose construction diverges from the approved design. The embargo will remain in effect until all nonconformities are corrected and documented in accordance with this manual. The withholding of access to leased spaces does not relieve the exhibitor of contractual obligations with the event organizer and will not result in a reduction of the booth rental fee.

Construction materials and/or booth elements in circulation aisles

Circulation aisles and adjacent booth areas may not be used for storing installation materials, tools, or products intended for booth installation. All setup operations must take place strictly within the designated booth boundaries. If needed to temporarily place any material in the circulation aisles, a continuous central clearance of 1.30 meters must be maintained to allow the passage of carts and ensure quick access for emergency equipment, rescue teams, medical services, fire brigades, and firefighters.

Once aisle carpets have been installed, it is strictly prohibited to dispose of waste in the aisles or to circulate carts with hard wheels for the transport of any type of merchandise.

Booths

Product display

The display or demonstration of used products or equipment is strictly prohibited. All products on display must be new (unused).

Equipment in booths

All equipment displayed within booths must comply with the pavilion's maximum floor load capacity (3,500 kgf/m²). **The entry of heavy equipment, which requires a munck crane operation must occur on October 17, 2025, between 8:00 a.m. and 12:00 p.m. All the equipment must be inside the pavilion by this time to facilitate the placement logistics.**

Materials and/or equipment that require a munck crane for movement are considered heavy equipment. Please note that the Expo Center Norte pavilions do not have loading docks or the necessary infrastructure for loading and unloading this type of equipment. Exhibitors are therefore required to hire a specialized logistics team.

Forklift access for moving equipment within the pavilion will be permitted on October 20, 2025, the final setup day, by 4:00 p.m., at which time aisles must be cleared for carpet installation. For forklift access on any date outside this window, the exhibitor must contact the event organizer to describe the operation, which will then be assessed for feasibility.

The exhibitor must notify the organizer by September 19, 2025, by email at monique.funke@aesabesp.org.br, listing all equipment that will be displayed at the booth, including size, weight, specifications, photos, and the method of transport and handling. The event organizer takes no responsibility for rental of forklifts or crane services. The exhibitor bears full responsibility for equipment movement.

Booth design

All booths to be built must be accompanied of the official design which includes the booth's floor plan, dimensioned elevation and perspective views, and a general layout indicating the booth's position relative to neighboring booths, with the printed name and signature of the licensed professional responsible for both the project and its execution.

The booth design must comply with all the requirements outlined in this manual as well as applicable public regulations, and must be submitted to the organizer by September 19, 2025, via email at monique.funke@aesabesp.org.br. Once submitted, the organizer will either request revisions or issue approval to proceed with installation.

The analysis and approval of booth designs by the Fenasan 2025 organizer is strictly limited to verifying compliance with the setup rules outlined in this manual and the proper use of the leased exhibition space. Projects that do not meet the guidelines, regulations, and provisions set forth in this manual will not be approved for installation at the event.

Basic shell scheme booths

Basic shell scheme booths include the following components:

- Walls assembled using a modular profile system with white TS panels, measuring 2.20 meters in height, supported by an aluminum frame with an open ceiling, allowing for a 2.20-meter clear height inside the booth.
- Gray carpet flooring.
- Header panel featuring the exhibitor's logo applied to a white TS background, installed at the main entrance of the booth, measuring 100 cm in width by 50 cm in height.
- One (1) storage room measuring 1.00 m x 1.00 m x 2.20 m, equipped with a lockable door.
- One (1) light fixture for every 3 m² of booth area and one (1) 220V electrical outlet.
- One (1) glass-top table and three (3) fixed chairs with metal frames and black polyethylene seat and backrest.

All items are provided on a lease basis for the duration of the event. The use of double-sided acrylic foam tape or VHB tape (commonly known as "banana tape") on panels or any booth elements is strictly prohibited, as it causes material

damage. Once the booth is handed over by the organizer, the exhibitor is fully responsible for its upkeep and cleaning throughout the event period. Painting of the panels is strictly forbidden.

Prohibited items for booth construction, use, and decoration

- Flammable materials or substances. If combustible materials are used, they must be treated with a flame-retardant product certified by IPT (Instituto de Pesquisas Tecnológicas) or an equivalent institute. If such materials are reused, the flame-retardant treatment must be reapplied by a qualified technician.
- The use of corrosive products of any kind or category is strictly prohibited.
- Explosives of any nature, as well as confetti, streamers, or similar items, are not allowed within the event premises.
- Products that emit toxic or liquefied gases, whether inert, non-inert, combustible, or flammable, are not permitted.
- LPG gas cylinders are not allowed within the event venue. All food preparation equipment must be electric.
- The use of deep fryers, even electric models, is prohibited.
- Internal combustion engines or any equipment that emit gas, smoke, or grease are not permitted inside the pavilion.
- Any type of heat source (such as alcohol gel or liquid burners) is forbidden. For safety reasons, the use of acrylic or plastic cups is recommended, and the use of glass containers or bottles is discouraged.

Setup

It is strictly prohibited to unload carts by throwing or dropping materials onto the pavilion floor during booth assembly. Exhibitors must instruct their booth contractors to contact the event organizer in advance to obtain detailed information on pavilion specifications.

The issuance and submission of a valid RRT (Technical Responsibility Certificate) or ART (Professional Technical Annotation) is mandatory. This document must demonstrate a formal contractual relationship between the licensed professional and the contractor responsible for the booth execution, and must be accompanied by proof of payment. It must be submitted to the organizer together with the booth design for approval, along with the signed Term of Responsibility (see “Booth Design”). The signed Term of Responsibility must also be delivered to CAEX when collecting the installation credentials. Booth access for setup will only be granted once this submission has been completed.

All booths must display “No Smoking” signage within the internal area throughout the assembly, event, and dismantling periods, in compliance with the Anti-Smoking Law.

Booths must be fully self-supporting structures. It is not permitted to fasten, lean, rest, or suspend any part of the booth on pavilion structures, unless using approved overhead rigging points. Drilling into the floors or any internal or external pavilion elements is strictly prohibited during assembly, operation, or dismantling. The outer surfaces of partition walls in non-modular booth areas, if not used for promotional displays, must be properly finished. Any visible structural or decorative components seen by neighboring booths or from adjacent aisles must be finished to the same quality as the booth’s main façade. Painting on pavilion walls, floors, or ceilings—whether internal or external—is not allowed.

The on-site fabrication of wooden elements inside the pavilion is strictly prohibited. Such elements must be pre-assembled and prepared in the contractor’s workshop, and delivered to the event site already patched, sanded, and semi-finished, requiring only final touch-ups. The use of circular table saws for constructing booth components is not permitted. Likewise, electric welding and the use of extension cords in areas where adhesives or other flammable materials are being applied to flooring is forbidden. Iron structures may not be fabricated on site; they must also be pre-assembled and prepared in the contractor’s workshop, arriving at the venue with a semi-finished coat of paint for on-site finishing. Within the pavilion, metal structural elements may only be joined using bolts.

All structural elements used in modular assemblies must ensure complete safety and stability of the entire structure. The use of wooden pins or other wooden components to join or lock aluminum uprights and/or crossbars, or any similar construction elements, is strictly prohibited.

Cleaning – installation and dismantling period

The organizer is responsible for cleaning common areas and aisles during setup and takedown. Contractors are responsible for cleaning waste materials produced during booth setup.

A fee is charged for cleaning services in the common areas of the pavilion during the installation and decoration of the event. This fee must be paid by the contractor if they are handling the installation themselves.

Contractors (or exhibitors handling their own installation) will pay a cleaning fee in the amount of R\$ 55.00 (fifty-five reais) per square meter for every booth to be setup, referring to the removal of waste materials produced during installation and dismantling. Installation will not be permitted otherwise.

Power supply

The pavilion current is 220V, available in 220V single-phase and 380V three-phase. All exhibitors using devices with different voltage must use transformers. Exhibitors with outstanding electricity payments at the start of the event will not have their booth lighting activated. Once the electrical outlets have been installed, any request to change their location will incur an additional fee.

The electricity request must be submitted via the corresponding online form. Electricity will be supplied in whole kVA units, with any fractional amounts rounded up to the next whole unit. The installation fee is **R\$ 520.00 (five hundred and twenty reais)** per kVA. Requesting the appropriate load ensures proper phase balancing in Expo Center Norte's distribution system and guarantees safety for all exhibitors. To calculate your required energy, refer to the table provided at the end of this manual. **Exhibitors who fail to request electricity by the deadline of September 19, 2025, will have their energy needs estimated at a rate of 0.08 kVA per square meter. After inspection of the pavilion, any additional installed load will be charged accordingly.**

All booths with metal structures must be properly grounded to prevent electrical shocks. Circuit breakers must be installed starting from the supplied power point and housed in appropriate enclosures with doors. Only flame-retardant insulated copper cables may be used to connect from the circuit breakers to the load, utilizing proper terminals, conduits, and junction boxes. The use of double-insulated PP cables is mandatory for all electrical installations, including basic setups and temporary use during the assembly period. All splices must be properly insulated. Any special loads that cannot be disconnected must be connected to independent (emergency) circuits. **Electrical and electronic equipment must be connected to individual circuits. Extension cords, power strips, or similar devices are not permitted. Only one (1) electrical device may be connected per outlet.** At the end of each day's activities, all power circuits must be switched off.

Information provided by Expo Center Norte regarding power plug specifications is available at the end of this manual.

All electrical installations must comply with technical standards 5410 and NR 10.

Note: Voltage stabilizers (UPS-type "no break" systems) must be used to protect sensitive equipment.

Hydraulic installation

Exhibitors requiring plumbing service (water supply and drainage points) must submit their request to the organizers by September 19, 2025. The water inlet is supplied via a ½-inch hose, and the drainage outlet uses a 40 mm rigid pipe. Protective strainers must be installed to prevent clogs in sink piping. It is the responsibility of the exhibitor's contractor to supply and install the sink and all materials required for the booth's internal water and waste systems, from the connection point provided by the pavilion.

The hydraulic installation (water supply and drain) cost is **R\$ 760.00 (seven hundred and sixty reais)**. Weldable, low-resistance PVC piping and hoses must not be used for water connections. Only flexible piping (preferably Akos or Tigre brand), with threaded connections and/or quick couplings, should be used, along with an easily accessible master valve for emergencies. Water points may not be installed next to electrical connections.

Compressors Due to noise levels and challenges in maintaining proper equipment conditions, compressor use must be pre-approved following a technical feasibility review by the engineering department of Expo Center Norte. Only small piston compressors are permitted under the following conditions:

- Maximum power: 2.0 HP
- Maximum tank volume: 30 (thirty) liters
- Maximum noise level: 65 dB
- Must fall under categories IV or V as defined by NR 13 (Brazilian Regulatory Standard)

Overhead points

Overhead points must be contracted directly with EA Estruturas Aéreas. These rigging points are permitted solely for elements that are part of the booth's official construction design. The installation of banners, promotional or advertising items, or other elements not included in the approved booth design is not permitted. The location and availability of rigging points are the sole responsibility of the rigging service provider, with no involvement from the Fenasan organizing team.

EA Estruturas Aéreas – Eunice
Phone: +55 11 3865-1197 / +55 11 96191-2900
Email: atendimento@estruturasaereas.com.br

Sound

It is strictly prohibited to use sound in open areas. Sound will only be allowed in indoor areas. An “indoor area” is defined as a space with side, front, and rear walls. Materials used for closing these areas must prevent sound from leaking outside, and audio equipment and loudspeakers must remain inside the booth. Exhibitors who fails to comply with this rule will be contacted by the organizer to lower the sound volume, and the organizer may suspend the activity or even cut off electrical supply to the booth.

Live band performances, vocals, musical instruments and ensembles, televisions, video walls, artistic or folkloric performances, and fitness sessions of any kind will only be authorized after 7:00 p.m., with a maximum volume of 55 dB. The organizer reserves the right to stop these activities if they cause disturbances, crowding, complaints from neighboring booths, or if they violate previously approved terms.

Radio frequency equipment

All equipment that emits radio frequencies—such as wireless microphones, Wi-Fi routers, and handheld radios—must be approved in advance by the organizer.

Air conditioning

All pavilions of Expo Center Norte are equipped with a central air conditioning system. To ensure the proper functioning of the system, booths are not permitted to use individual air conditioning units.

Video Walls, Large Screens, and LED Panels

Structures for video walls, large screens, and LED panels may be made of iron or wood and must have the capacity to support twice the weight of the installed equipment. The finishing of these structures must match the quality of the rest of the booth. The equipment operation cabin must not be used for different purposes, such as storage or pantry. LED panels facing aisles or adjacent booths are prohibited if they display moving images or interfere with the visual identity of neighboring stands. The event organizer reserves the right to turn off any equipment that may interfere with product displays or make visitors and other exhibitors uncomfortable.

Special Lighting

The installation of any type of special lighting such as spotlights, light cannons, laser beams, halogen lamps, chandeliers, etc. must be carried out using structures that can safely support the weight of the equipment and ensure the safety of exhibitors, visitors, and the event. All light projections must remain within the boundaries of the exhibitor's booth and may not extend into aisles or shared event areas.

Personal Protective Equipment (PPE)

The use of PPE is mandatory! Helmets and face masks must be worn by all individuals present in the assembly areas.

It is the exhibitor's responsibility to provide their employees and/or contractors with the Personal Protective Equipment (PPE) appropriate to the risks associated with booth setup and dismantling activities. All PPE must be in good condition, fit for use, and functioning properly to ensure the full safety of workers and others present on-site.

- Glaziers: non-slip rubber gloves, protective goggles, and leather shoes with reinforced toe caps (safety shoes).
- Upholsterers: protective masks when using adhesives, and leather shoes with reinforced toe caps.
- Welders and metalworkers: split-leather gloves, leather apron, protective goggles, welding mask, and leather shoes with reinforced toe caps.
- Painters: rubber gloves, protective masks, and leather shoes with reinforced toe caps.
- Electricians: elbow-length insulating rubber gloves and shoes with insulating soles.
- Cleaning staff: rubber or leather gloves and closed footwear (PVC boots, short shaft).

PPE compliance will be monitored by the fire brigade team throughout the entire event, including setup, show days, and dismantling. Failure to comply may result in a fine of R\$ 5,000.00 (five thousand reais) and an embargo on the booth installation until compliance is achieved.

The installation of overhead elements, whether in the internal or external areas of booths, must comply with occupational safety regulations set forth in Ordinance No. 3.214/78 of the Ministry of Labor, as well as Regulatory Standards (NR) 06 and 18. These will be monitored by the fire brigade team, and noncompliance may result in fines or

installation bans, with exhibitors held jointly responsible with their contractors and/or subcontractors. The Promoter and Organizer bear no responsibility for failures to comply by service providers hired directly by exhibitors.

Obstruction of pavilion equipment

If your booth is located near a floor-mounted fire extinguisher, the extinguisher must remain unobstructed by any equipment or wall structures. A minimum clear space of 1.50 m must be maintained around the extinguisher. It is also prohibited to remove extinguishers from their original locations for use elsewhere as standby equipment.

Fire hydrants, manual call points, and emergency lighting signage must remain visible and may not be enclosed or blocked by any form of booth installation.

Fire extinguishers in booths

Exhibitors are required to have fire extinguishers in their booths throughout all event-related activities—from the beginning of installation to the end of dismantling. Extinguishers load should be compatible with the products on display and materials used in booth setup (CO₂ and dry chemicals). Extinguishers may not be installed on stairways, which must remain unobstructed, properly signaled, and one (1) extinguisher is required for every 25 m² of booth area. You may use ABC dry chemical extinguishers, as they can replace specific class A, B, and C types. The organizer and the security contractor may require additional extinguishers, conduct inspections, request refills, and determine placement sites.

Insurance

Booths, goods, products, and personnel—including staff, freight forwarders, builders, crane operators, and handling contractors—are not covered by insurance during setup, the event itself, or dismantling. All responsibility for any damage or incidents lies solely with the exhibitor. As stipulated in the contract between the organizer and the exhibitor, it is mandatory for each exhibitor to obtain their own property and liability insurance coverage. Failure to present proof of insurance or to secure coverage for the above-mentioned risks will result in full liability on the part of the exhibitor and their contractors, who will be held accountable by the organizer and must compensate for any damages caused to the organizer, venue, or third parties. Under no circumstances shall the organizer be held liable for such occurrences or for the cost of insurance.

The organizer is not responsible for any damages, theft, or losses involving individuals, equipment, or products during setup, the event, or dismantling—including those caused by civil unrest, theft, sabotage, or interruptions in the supply of electricity, water, telephone services, or any other claims.

Dress code

• Booth setup and dismantling teams

All staff or contractors involved in booth setup or dismantling will only be allowed into the venue if wearing the company uniform or a T-shirt, long pants, and appropriate footwear, as required by PPE guidelines. They must also carry their official event badge at all times.

Clogs, sandals, and flip-flops are strictly prohibited—even for exhibitors visiting during the setup period.

• Exhibitor teams

During the installation period, access to the pavilion will only be permitted for those wearing long pants and appropriate footwear. Skirts and shorts are not allowed. Clogs, sandals, and flip-flops are strictly prohibited.

Receptionists and technicians assisting visitors during the event are expected to dress appropriately for a professional environment. Comfortable footwear is recommended, as staff may be required to stand for extended periods.

Flip-flops are strictly prohibited, and high heels or open-toe sandals are strongly discouraged due to the long working hours.

• Revealing attire

Revealing or provocative clothing that does not align with the professional standards of a trade fair is strictly prohibited. Exhibitors are responsible for ensuring that all receptionists and technicians working at their booth are aware of and adhere to this dress code.

Anyone not in compliance will be asked to leave the venue until properly dressed according to the required guidelines.

Temporary labor

Exhibitors hiring temporary labor directly must strictly comply with all applicable legal requirements. In the case of contractors, exhibitors are strongly advised to verify the company's legal standing (e.g., articles of incorporation, operating licenses) and confirm compliance with federal tax obligations (e.g., GRPS, FGTS).

Contractor documentation, along with identification and employment records for individual workers must be readily available at the booth and presented to Ministry of Labor inspectors upon request.

Underage workers The employment of minors is governed by regulations applicable to establishments classified as "public entertainment." If an exhibitor intends to hire individuals under the age of 16—even as temporary workers during the event—they must obtain a notarized parental authorization letter, including copies of both parents' ID cards and tax identification numbers, as well as the minor's birth certificate or identification document, and a signed employment contract between the exhibitor and the minor.

For more information, contact the Juvenile Court – Av. Eng. Caetano Álvares, 594 – 1st Floor – Room 145 – São Paulo – SP – Tel.: (11) 3951-2525 or the Office of Childhood and Youth – Rua Aurélia, 650 – Vila Romana – São Paulo – SP – Tel.: (11) 3673-1577.

Ministry of Labor

During event inspections, the Regional Labor Office requests the following documents from booth builders, service providers, and exhibitors:

- Exhibitor staff— duplicate copy of the employee registration form and external timecard;
- Contractor staff – contract; duplicate of employee registration or ID badge including full name, role, date of admission, PIS/PASEP number, and external timecard;
- Temporary staff – contract with the temporary employment agency, proof of registration of the agency with the Ministry of Labor, list of assigned temporary workers, and external timecard;
- Self-employed workers – copy of registration with the local city hall and the Social Security Institute (INSS).

Copyright

Exhibitors intending to host a musical presentation at their booth, whether live or playback, in compliance with standard volume limits, will pay copyright fees to the Central Office of Collection and Distribution (ECAD), in accordance with Law No. 9.610/98. Fees are defined by ECAD. We strongly advise that this matter be settled in advance to avoid potential issues, as the exhibitor is solely responsible for payment.

- ECAD – Av. Paulista, 171 – 3rd Floor – ZIP 01311-000 – São Paulo – SP – Tel.: (11) 3287-6722. Proof of copyright payment to ECAD must be visibly posted at the booth for inspection.

Staff accreditation

All individuals working at the booth during the event, including hired service providers, must wear an identification badge issued by the event organizers and requested through the appropriate forms.

• Exhibitor badges

Exhibitor staff will have access to the pavilion during setup, the event period, and dismantling. Badges will be available at CAEX service desk at Expo Center Norte starting at 2:00 p.m. on October 18, 2025, and will be available throughout the setup and event periods.

IMPORTANT – The exhibitor credential does not grant access to the Expo Center Norte parking lot.

• Contractor badges

Contractor staff will have access during setup and dismantling only. Badges will be available at CAEX Expo Center Norte for **R\$ 55.00 (fifty-five reais)** each. They may be requested in advance via the electronic manual or on-site. Two maintenance credentials will be issued for access during the event between 8:00 a.m. and 11:00 a.m.. Employees of Sindiprom member companies with official identification are exempt from this fee.

• Service provider credentials for exhibitors

Catering staff, receptionists, waiters, attendants, and other contractors working at the booth during the event must obtain their credentials at CAEX, Expo Center Norte, starting at 2:00 p.m. on October 18, 2025. Badges may also be requested earlier through the electronic manual or at the pickup site.

Responsibility

In fulfilling the sponsor's responsibilities as an exhibitor, shared liability is not permitted. The exhibitor bears full and exclusive liability for all acts and conduct arising from participation in the event. The exhibitor may not transfer, in whole or in part, any rights or obligations assumed with the organizer, nor sublease or assign any portion of the rented space.

It is the exhibitor's responsibility to ensure that, when equipment or any materials are delivered to the booth, they are received by an authorized company employee or registered representative. The organizer is not responsible for receiving any exhibitor materials and does not provide storage on-site for merchandise, packaging, or any exhibitor-owned materials.

The exhibitor or its representatives are fully responsible for all labor and legal obligations, as well as any incidents caused by their presence, their staff, or any person providing services at the booth, including during setup and dismantling.

The organizer will not be responsible for any type of booth maintenance service. Therefore, exhibitors are advised to request that their setup and decoration contractors keep staff on standby at the venue throughout the event.

The exhibitor is solely responsible for payment of taxes, fees, and any additional levies, as well as any amounts owed to individuals or organizations in connection with the event. They must also comply with all applicable labor laws outlined in the Brazilian CLT and current legislation, including collective bargaining agreements across all worker categories without exception including employees, agents, and accredited personnel.

The exhibitor is also responsible for complying with requirements related to compensation, employment registration, recordkeeping, social security and FGTS contributions, and providing meal and transportation vouchers. The exhibitor must also comply with Occupational Health and Safety Regulations under Law No. 6.514 of September 22, 1977, and Ordinance No. 3.214 of June 8, 1978, and is liable for all incidents or accidents, including reporting to the INSS and any resulting penalties, fines, compensation, or legal proceedings—thereby releasing the event organizer from any such obligations or liabilities in both labor and civil court.

Responsibility for sales

The Fenasan project is a non-profit social initiative aimed at promoting technological innovation in the Sanitation Sector. The event organizers are not responsible for business dealings between exhibitors and visitors and/or buyers. The organizer's responsibility is limited to the organization, promotion, and disclosure of the event to the market.

Overdue payments

For stand contractors to access the areas designated for their clients' booth setup, any outstanding exhibitor payments—whether related to contractual installments or service and installation fees—must be paid in full immediately.

Space reallocation

Although this right is exercised only under exceptional circumstances, the organizer reserves the authority to modify booth layouts at any time and without prior notice, if deemed necessary for the overall success of the event. Any such adjustments will respect the dimensions and specifications outlined in the exhibitor's contract, which are hereby accepted. Should changes to the originally assigned square footage be required, appropriate financial adjustments will be made.

General provisions

The organizer reserves the right to decide on any matters not covered in this manual, as well as to establish new regulations as needed to ensure the proper functioning of the event and promote harmonious coexistence among exhibitors.

No changes made by the organizer may be used as grounds for the exhibitor to cancel their participation contract. Due to logistical requirements, the final event floor plan will only be prepared after the sale of exhibition space is complete. As a result, final booth locations will be announced approximately 20 days before the opening of the event, without affecting the areas already leased.

National Goods on Display

• Shipping Procedures

The invoice for shipping goods intended for display must be issued in the name of the exhibitor, with their Corporate ID and State Registration Number, addressed to the venue (Rua José Bernardo Pinto, 333 – Vila Guilherme – CEP 02055-000 – São Paulo – SP).

The following information must appear in the body of the invoice:

“Goods intended for display at FENASAN – National Sanitation and Environment Trade Show, from October 21 to 23, at the Green and Red Pavilions of Expo Center Norte.”

List the quantities of products and their respective unit and total values in the corresponding fields.
Invoices must be completed according to the state in which the sender is located.

SÃO PAULO

Type of operation: shipment for exhibit – code **5.914**.

ICMS with tax exemption in accordance with Article 33, Annex I, of Decree No. 45.490/2000.

IPI with tax suspension pursuant to Article 40, item II, of RIPI/98.

OTHER STATES

Type of operation: shipment for exhibit – code **6.914**

ICMS tax exempt – ICMS suspended pursuant to ICMS Agreement No. 30 of 09/13/1990.

IPI with tax suspension pursuant to Article 40, item II, of RIPI/98.

• Return Procedures

To return products to the exhibitor's company, an incoming invoice must be issued with the following statement:

“Return of goods displayed at FENASAN – National Sanitation and Environment Trade Show, at the Green and Red Pavilions of Expo Center Norte.”

Type of operation: return

São Paulo: code 1.914

Other states: code 2.914

For additional information, contact the State Treasury Office – Tel.: (11) 3243-3400

Municipal Fees

In accordance with São Paulo City Hall regulations, all booths must have a license for use at fairs and exhibitions. In compliance with Laws 13.474 and 13.477 of December 30, 2002, the organizer is responsible for collecting a single payment on behalf of the São Paulo Municipal Government.

To comply with this requirement, a bank slip including the fee amount will be issued together with the charge for the booth's electrical service as requested from the event organizer. These fees are fixed, mandatory, and apply to each exhibiting company. The amounts may be subject to change in accordance with current municipal regulations.

This fee will be included in the same bank slip as the electrical service charge, which is generated by the exhibitor when requesting electricity through the online exhibitor manual system.

Facility Supervision Fee – TFE 34932 – R\$ 69.62 x 3 days = R\$ 208.86

DURING THE EVENT

PARKING – PRICES SINCE JANUARY/2025

ESTAPAR is the official authorized provider. Contact through tel. (11) 2221-6700, from 8:00 a.m. to 6:00 p.m., email: estacionamentoexpo@estapar.com.br

The information and conditions must be confirmed with ESTAPAR. The event organizer is not responsible for eventual changes.

Visitors:

Access through Rua José Bernardo Pinto, Gate 13

-Motorcycles – flat rate of **R\$ 30.00** (thirty reais)

-Passenger cars and visitor utility vehicles up to 2.40 m in height – flat rate of **R\$ 85.00** (eighty-five reais)

Exhibitors:

-Exhibitors may purchase parking tickets for the days of the Event. **There is no free parking for exhibitor or sponsor companies, and the organizer bears no responsibility for parking regulations.**

-During the event, exhibitors will receive a **50% (fifty percent)** discount off the current rate, upon presentation of the event badge provided by the organizer

-Discount credentials will be limited to **2 (two)** per EXHIBITOR company, regardless of booth size

-For setup and dismantle periods, exhibitors will pay **R\$ 15.00** (fifteen reais) per day, per vehicle in the parking lot

-Only passenger cars and utility vehicles with a maximum height of **2.40 meters** will be allowed.

Access will be through Rua José Bernardo Pinto, Gate 13, and Rua Miguel Mentem, Gate 16. Exit will be exclusively through Gate 17 (Rua Miguel Mentem). Access will not be permitted without a proximity card.

The responsible company is **ESTAPAR**, tel: **(11) 2221-6700**, from 08:00 a.m. to 6:00 p.m., email:

estacionamentoexpo@estapar.com.br

Loading and Unloading:

- Parking or remaining in the loading/unloading area or inside the pavilions is prohibited, except for the time strictly necessary to carry out loading and unloading operations. A fee will be charged for entry and stay, as detailed below

and in accordance with the rates posted at the venue.

- Cars and utility vehicles with curb weight up to 7 tons:

Up to 30 minutes: R\$ 15.00 (fifteen reais)

Up to one hour: R\$ 25.00 (twenty-five reais)

Additional hours or fractions: R\$ 20.00 (twenty reais) per hour

Note: Free period does not apply, all vehicles entering the parking lot will be charged immediately.

- Cargo vehicles with curb weight over 7 tons:

Three-hour free period, on the fourth hour a R\$ 50.00 (fifty reais) fee will apply

Additional hours or fractions: R\$ 50.00 (fifty reais) each

The three-hour period is not cumulative; each truck will have three hours throughout the day, not per entry.

Truck access – Rua Cel. Marques Ribeiro No. 200

Booth maintenance and restocking

During the event period, goods for booth restocking may only enter the pavilion during pre-event hours, from 8:00 a.m. to 11:00 a.m. All food items must be transported in appropriate containers (ice, liquids, etc.).

Maintenance services performed by contractors should also be carried out during this period, except in case of an emergency that may interfere with the fair. In such case, services must be approved by the organizer.

Cleaning – Event Period

The organizer is responsible for maintaining cleanliness in common and circulation areas during the event.

Booths must be cleaned daily between 8:00 a.m. and 11:00 a.m. During this time, all collected waste must be taken to the pavilion's designated trash bins by the exhibitor's cleaning staff. Outside of this period, waste must be placed in plastic bags for collection by the organizer's cleaning team.

It is strictly forbidden to dispose of waste materials on the carpet runners.

Event Security

The organizer will provide general security service 24 hours a day throughout the setup, event, and dismantle periods.

Exhibitors are advised to keep giveaways, samples, valuables, electronics, portable items, etc. (cell phones, laptops, cameras, tablets, and similar items) in a secure place within their booths, especially during the event when a large number of participants are present. The organizer is not responsible for thefts or robberies that may occur on the premises.

The organizer may remove any person whose behavior or clothing is deemed inappropriate for the image of the event or venue, or who refuses to comply with local safety regulations. Exhibitors who require private security for their booth are reminded that the official security company is the only entity authorized to provide security services at the event.

Security staff from other companies or even the exhibitor's own staff acting as booth guards will not be allowed.

Contractors who wish to keep staff on-site during the setup period for material oversight purposes, Builder credentials will be issued. These must be obtained directly at CAEx at the event venue and will only be valid during setup hours.

Builder's security staff are not permitted to stay overnight in the pavilion.

Operation

At least one exhibitor staff member capable of providing information about the displayed products and services must be available in each booth throughout the event. Closing booth operations before the official end time of the event is strictly prohibited, including on the last day.

Hard-wheel cart circulation is strictly forbidden inside the pavilion after carpet runners have been installed on the aisles. Only carts with pneumatic tires will be permitted.

During the event setup and dismantle periods, workers under the age of 16 are strictly prohibited from entering the venue, even when accompanied by an adult person.

Drones

Equipment, aircrafts, unmanned aerial vehicles, remotely piloted aircraft systems and similar devices are not permitted in outdoor areas. **EXPO CENTER NORTE** is located within the approach zone of Campo de Marte Airport. For this reason, civil aviation authorities prohibit or restrict unmanned aircraft flights to ensure airspace safety. This applies to all external areas—including the facade, loading/unloading area, and parking area.

Drones are restricted to indoor spaces due to safety and privacy concerns. However, for specific approved purposes, **Expo Center Norte** may allow controlled drone operations after evaluation. This approach enables certain drone activities while maintaining safety for all participants.

To request approval for a controlled drone flight, the **AUTHORIZED CONTRACTORS** must contact projetos@expoцентernorte.com.br, follow the rules and requirements in the **DRONE USER GUIDE**, and submit required documents at least 15 (fifteen) days prior to the activity. Find the document list below:

- Signed liability form for drone operation;
- Valid insurance policy covering “Civil Liability Insurance for Air Transport Operator (RETA)”;
- Valid insurance policy covering “Combined Single Limit Insurance (LUC)”;
- Unmanned Aircraft Registry – Non-recreational use;
- Scheduled time and supervision by the fire brigade approved by ECN;
- Flight zone map approved by Expo Center Norte;
- Equipment compliance, update, and maintenance document;
- Pilot photo ID.

Failure to meet the technical requirements and/or submit the mandatory documents by the deadline outlined in this regulation will result in the prevention or suspension of the activity by **EXPO CENTER NORTE**.

Promotions

The sale of promotional items is strictly prohibited during the event. No type of promotional activity is allowed outside the exhibitor's leased area. This includes distributing giveaways or promotional materials; placing signs or posters; using mascots, robots, or performance artists (such as living statues or shadow performers); conducting parades, product sampling, or similar actions; installing inflatables of any kind, shape, or size; or conducting any promotional activity in aisles or common areas involving individuals in costumes representing the exhibitor's brand, character, or booth theme.

Within the event premises, it is also prohibited to distribute products or flyers, release or distribute helium balloons, or hand out noisy promotional items—whether inside the booth or elsewhere in the pavilion. Additionally, no logos may be displayed, nor any kind of promotion carried out, for institutions, companies, or individuals without a valid, documented contract with the event organizer.

Displaying or distributing giveaways, or directly or indirectly promoting products from non-participating companies at the exhibitor's booth, is strictly forbidden. However, exhibitors may submit a written request to the organizer for permission to display products not manufactured or exclusively represented by them, as long as such products are essential to completing their product line.

Failure to comply with these rules grants the organizer the right to confiscate unauthorized products and suspend booth activities. Any exceptions must be expressly authorized in writing by the organizer, who will evaluate such requests at its sole discretion.

Equipment demonstration

The organizer reserves the right to suspend or restrict the demonstration of any equipment that, in its judgment, may pose a risk to individuals, property, booth structures, or elements, or that produces excessive noise, vibration, or chemical emissions that may interfere with the operations of other exhibitors. Any equipment whose demonstration may involve risk must be fitted with special installations that, at the organizer's discretion, fully eliminate any potential hazard.

Alcoholic beverage distribution

Alcoholic beverages may only be distributed in booths after 5:00 p.m.

The sale and/or distribution of alcoholic beverages to individuals under the age of 18 is strictly prohibited. Exhibitors offering or promoting alcoholic beverages must display the following notice in their booth: **“The sale and/or distribution of alcoholic beverages to minors under 18 years of age is strictly prohibited,”**

in accordance with the Child and Adolescent Statute (Article 81), Law Decree 2 (Article 243), and São Paulo Municipal Decree 14.068.

AFTER THE EVENT

Outbound products

No products intended for exhibition may be removed from the pavilion during the event. In exceptional cases, the organizer may authorize the replacement of defective items with identical ones.

The removal of samples and small items will be authorized by the organizer starting at the official closing time on the final day of the event, October 23, 2025, in accordance with the disassembly schedule.

Dismantling

It is the exhibitor's responsibility to dismantle and remove all products and equipment from their booth within the deadlines and under the conditions outlined in this manual. We strongly recommend that your builders and decorators be clearly informed of these deadlines. The organizer advises that all samples and valuable items—such as audiovisual electronics, IT equipment, and small objects—be removed immediately after the event concludes on the final day to avoid theft, damage, loss, or other incidents for which the organizer assumes no responsibility.

The use of hard-wheel carts will only be permitted after carpet runners have been removed.

The organizer also recommends that exhibitors keep staff or security personnel at their booth until all materials have been fully removed, as it does not assume responsibility for any incidents resulting from a lack of surveillance. After the dismantling period ends, any materials or equipment left inside the pavilion will be removed by the organizer's team. The respective exhibitors will be charged for the removal, and the organizer will not be held liable for any resulting loss, damage, theft, or disappearance.

ELECTRICAL CONSUMPTION REFERENCE TABLE

DESCRIPTION	KVA
HQI REFLECTOR LAMP 150w+ (150w BALLAST)	0,3
HALOGEN LAMP 150w	0,15
HALOGEN LAMP 300w	0,3
HALOGEN LAMP 500w	0,5
HALOGEN LAMP 1000w	1,0
PAR LAMP 1000w	1,0
PL LAMP 40w	0,04
FLUORESCENT LAMP 20w	0,02
FLUORESCENT LAMP 40w	0,04
FLUORESCENT LAMP HO 110w	0,11
DICHROIC LAMP 50w	0,05
MIXED BULB 250w	0,25
70w PROJECTOR	0,07
150w PROJECTOR	0,15
SPECIAL PROJECTOR 350w	0,35
SPECIAL PROJECTOR 500w	0,5
REFRIGERATOR/MINIBAR/DRAFTBEER COOLER	0,4
DRINKING FOUNTAIN	0,5
FREEZER	0,5
MICROWAVE	1,2
OVEN 1000w	1,0
OVEN 1750w	1,75
OVEN 2400w	2,4
GRILL PRESS 3000w	3,0
GRILL PRESS 6000w	6,0
SMALL/DOMESTIC COFFEE MAKER	0,8
SMALL COMMERCIAL COFFEE MAKER 1300w	1,3
MEDIUM COMMERCIAL COFFEE MAKER 3000w	3,0
LARGE COMMERCIAL COFFEE MAKER 4500w	4,5
1 BURNER STOVE 2000w	2,0
2 BURNER STOVE 4000w	4,0
TV PLASMA/LCD	0,25
DVD PLAYER	0,3
MICRO COMPUTER/PRINTER/NOTEBOOK	0,3
SMALL SHEET 3000w	3,0
LARGE GRIDDLE 6000w	6,0

JUICE DISPENSER 300w	0,3
WATER BATH 1000w	1,0
500w GREENHOUSE	0,5

Note: You must multiply the value by the number of identical units or add up the consumption of all different items. The consumption listed is per unit, for the entire duration of the event. This is a reference table - each piece of equipment has unique technical specifications, usually indicated on the equipment itself or in the user manual.

FENASAN 2025 –MAXIMUM HEIGHTS OF STANDS UNDER MEZZANINES

